



Strengthening Rural Families

...working together to build stronger families and communities in rural counties.

Santiam Canyon Preschool - Teacher's Aide

Program and Position Description

The Teacher's Aide supports the Director/Lead Teacher by helping to create a caring and nurturing environment for children, while actively assisting in activities to improve the overall care and quality of the children's education. This person is responsible for implementing developmentally appropriate activities that foster social-emotional and academic growth under the direction of the Director/ Lead Teacher. The Aide must be able to communicate, listen, and work well with others in a team environment. This position will receive orientation on school policies and procedures and will be offered professional development experiences to improve his/her overall abilities for working with children. The Preschool meets four days a week- Monday-Thursday 8:00am-3:00pm (with some Fridays as school days or professional development days), following the Santiam Canyon School calendar, and serves children ages 4-5.

Key Responsibilities:

- Assist in the implementation of designed curricula activities and encourage participation by children
- Model good communication, patience and healthy interaction
- Provide daily classroom and administrative support, follow all preschool policies, and state regulations as noted in orientation
- Actively engage with children; manage cleanliness, order, and availability of classroom materials and help ensure smooth transitions throughout the day
- Encourage self-sufficiency, healthy relationships and good hygiene
- Be willing to participate in personal professional development to ensure continuous quality improvement

Qualifications:

- Candidate must be 18 years of age or older
- Current enrollment or ability to be enrolled in the Office of Child Care Central Background Registry
- Infant/child CPR and First Aid certification is required prior to the start of the school term
- Must possess the ability lift up to 30 pounds and provide adequate supervision for active 4-5 year olds.

Location: Santiam Canyon Early Childcare Center, 233 SW 3rd Ave. , Mill City, OR 97360

Pay: Wage dependent on experience.

For more information and/or to apply please contact or a send resume and a cover letter to Paul Smith at Strengthening Rural Families, paul.srf@ruralfamilies.org. Mail to: P.O. Box 1528, Philomath, OR 97370 Office: 535 S. 19th Street, #147, Phone: (541) 929-2535, Website: www.ruralfamilies.org